

VET DELIVERED TO SECONDARY STUDENTS COURSE GUIDE 2023



ALLIED HEALTH | ANIMAL CARE
APPLIED FASHION DESIGN | AUTOMOTIVE
BUILDING & CONSTRUCTION | BUSINESS | ELECTRICAL
ENGINEERING | HAIR & BEAUTY | HOSPITALITY
INFORMATION TECHNOLOGY | PLUMBING

1800 914 161 | kangan.edu.au/for-schools/vetdss

OUR HEROES ARE MADE AT KANGAN INSTITUTE

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OUR HEROES ARE MADE AT KANGAN INSTITUTE

Kangan Institute is one of the largest and most trusted education and training providers in Victoria. With more than 90 years of educational excellence backed by industry connections, our graduates learn real skills and gain the confidence to succeed in life.

With an established network of industry partners and a strong reputation with employers across Victoria, our courses are developed to respond to their employment needs. We ensure our training is relevant and will provide you with the skills and knowledge you need to match the demands.

We focus on providing you with work-ready training including practical, hands-on experience, industry projects and work placements.



Kangan Institute acknowledges their campuses are located on the ancestral lands of the Wurundjeri people of the Kulin Nations. The institute respects traditional custodians, Elders and their cultural heritage..

VOCATIONAL

A LEADER IN VOCATIONAL TRAINING

WHAT IS VET DELIVERED TO SECONDARY STUDENTS?

VET Delivered to Secondary Students (VETDSS) enables you to get real hands-on experience within a chosen industry, obtain a nationally recognised/accredited qualification and increase your career prospects by combining your secondary school studies with a Vocational Education and Training (VET) program.

WHAT ARE THE BENEFITS?

- Provides the skills and ability to achieve competencies which will enhance your employment and further training prospects.
- Provides 'work-ready' knowledge and skills applicable to a variety of career paths in your chosen industry.
- May shorten the duration of an apprenticeship program after Year 12 through credit recognition and articulation arrangements.

GUARANTEED PATHWAYS

Students who successfully complete an eligible VETDSS course through Kangan Institute will be guaranteed a place in a pathway course - giving you peace-of-mind when it comes to your study choice after secondary school

WHERE TO FIND OUT MORE ABOUT VET

To find out more information on how VET contributes to the VCE-VM, ATAR Contributions and Block Credits you can visit the VCAA website at: vcaa.vic.edu.au



THINGS YOU SHOULD KNOW

PLACE ALLOCATION

For courses that run over two years, priority will be given to students in Year 11 for the first year. Year 12 students will not be accepted into the first year of a two year program.

Running of courses is dependent upon sufficient student numbers. Courses may be cancelled if minimum course numbers are not met.

PROGRAM COSTS

All VETDSS programs offered through Kangan Institute incur fees. Schools are notified of program costs in September. Program costs vary for each program. Kangan Institute invoices the secondary college directly for all programs and any student fees payable are set by the individual secondary colleges. All costs are invoiced directly to schools four weeks after the commencement of the program. Kangan Institute will not directly invoice VETDSS students or their parents.

COURSE REQUIREMENTS

1. Absences: Students are required to notify their VET coordinator of non-attendance. Students must attend a minimum of 80 percent of a Kangan Institute VET program.
2. Punctuality: Students are expected to arrive on time to all classes. Students who arrive more than 10 minutes after the class has started will be marked as late and their secondary schools will be notified. In some practical areas due to OHS students may be refused entry if late.
3. Catch-up classes: Students may be required to attend catch-up classes after school or during school holidays.
4. Code of Conduct: Students are expected to behave in a professional and courteous manner at all times; discipline procedures do apply.
5. Withdrawal: Students who wish to withdraw from a VETDSS program must contact their VET coordinator who will inform Kangan Institute. Schools will not be charged a fee if a student withdraws before census date.
6. Communication: Kangan Institute communicates directly with schools regarding the progress of students. Parents should direct queries to their school's VET coordinator who will contact Kangan Institute on their behalf.

Please note that students who fail to abide by these course requirements may be withdrawn from the Kangan Institute VET program and will be charged for the full cost of the program.

DELIVERY OPTIONS

All VETDSS programs are delivered on site and require students to attend a Kangan Institute campus. Where programs may have some delivery on-line, schools and students will be notified of the timetable in advance.

HOW TO APPLY

1. Select a program from this VETDSS Course Guide.
2. Contact the VET coordinator at your school to discuss eligibility and confirm costs.
3. The VET Coordinator at your school will apply via the VETDSS Portal.
4. Kangan Institute will notify schools of successful student applications. Your school will then notify you of times, campuses and equipment requirements.



CONTACT US

Call: 1800 914 161

Email: vetinschools@kangan.edu.au

Visit: kangan.edu.au/for-schools/vetdss

CAMPUS LOCATIONS



Cremorne

85 Cremorne Street

Creative + Digital Skills

Study areas: Fashion, Hair, Barbering and Beauty, VCAL, Security and Cyber Security.

This boutique campus located in the heart of Melbourne's fashion, creative and tech hub delivers innovative and relevant training.

With purpose built facilities for cyber security, refurbished spaces for our exciting creative courses, as well as a hair and beauty salon, that is open to the public, our students have access to real world experiences and industry leading products and equipment. Our Textile and Fashion Hub is an industry based training centre, providing a unique opportunity for students to test garment design against modern manufacturing standards which is equipped with the latest automated knitting machines.



Essendon

38 Buckley Street

Study areas: Health, Nursing, Pathology, Allied Health, Health Services Assistance and Individual Support.

Our newly refurbished Essendon Health Hub is located in the leafy surroundings of Melbourne's north.

Offering high quality teaching and specialist training with the latest equipment and technology our Health team also assist with opportunities for placements and employment support.



Docklands

1 Batmans Hill Drive

Kangan Institute's Automotive Centre of Excellence (ACE) is one of Australia's largest automotive training campuses offering dedicated state-of-the-art facilities and houses new workshop spaces, a world-class vehicle and emissions testing centre and a purpose-built auto electrical lab. The ACE is a unique blend of industry and learning environments and has won many prestigious environmental awards including the Victorian Urban Award of Excellence and has also been awarded a 5-star Green Star rating by the Green Building Council of Australia. In the midst of hustle and bustle of central Melbourne, the Docklands campus is easily accessible by tram, bus and train.



Broadmeadows

Pearcedale Parade

Study areas: Trades, Foundations, Business, IT, Community, Hospitality, Animals, Plants and Sciences.

Kangan Institute's largest campus is situated in the north west of Melbourne, in a culturally diverse neighbourhood. The campus offers a wide range of courses, support services and is home to our Indigenous Education Centre (IEC), where the Indigenous people of Australia can learn in a supported and caring environment.

Our fully-licensed training restaurant gives our hospitality students real work experience in a real restaurant while they study. Offering a modern and eclectic menu and an extensive wine list, Richards Restaurant is also host to various themed events and fundraising dinners throughout the year.

CERTIFICATE III IN ALLIED HEALTH ASSISTANCE

Course code: HLT33015

LOCATION

Essendon

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in allied health or related industries.
- Is ideal for individuals who would like to work with physiotherapists, speech therapists, podiatrists and occupational therapists. Allied health assistant roles are becoming more involved in the assessment and planning of therapeutic and rehabilitation programs.
- Students who proceed into Year 2 will be required to attend a pre-training review interview.

WORK PLACEMENT

Students must complete a minimum of 40 hours of placement in each year of the program in accordance with the VCE VET Program guidelines.

FUTURE PATHWAYS

- Certificate IV in Allied Health Assistance (HLT43015)
- Diploma of Nursing (HLT54121)

FUTURE CAREER OPPORTUNITIES

- Allied Health Assistant

COURSE STRUCTURE

YEAR 1	
Communicate and work in health or community services	CHCCOM005
Comply with infection prevention and control policies and procedures	HLTINF001
Participate in work health and safety	HLTWHS001
Organise personal work priorities	BSBPEF301
Assist with movement	CHCCCS002
Maintain high standard of service	CHCCCS010
Respond effectively to behaviours of concern	CHCCCS020
YEAR 2	
Interpret and apply medical terminology appropriately	BSBMED301
Recognise healthy body systems	HLTAAP001
Take Clinical Measurements	HLTHPS001

**This is a partial completion of Certificate III in Allied Health Assistance (HLT33015). Students completing this course will receive Statement of Attainment listing completed units.*

Students wishing to receive an ATAR contribution for VCE VET Health must undertake scored assessment.

Scored assessment is based on the Units 3 and 4 sequence of HLT33015 Certificate III in Allied Health Assistance.

Only students who have successfully completed the first year of the program will be accepted into the second year of the program.

This course will only accept Year 10 and Year 11 students into the first year only.



CERTIFICATE II IN ANIMAL CARE

Course code: ACM20121

LOCATION

Broadmeadows

THIS VET PROGRAM

- Is highly recommended for those who take a keen interest in the welfare and wellbeing of animals.
- Provides participants with an introduction to the animal care and management industry.

FUTURE PATHWAYS

- Certificate III in Animal Care Services (ACM30121)
- Certificate IV in Veterinary Nursing (ACM40418)

FUTURE CAREER OPPORTUNITIES

- Animal Care Attendant
- Animal Shelter Attendant
- Pet Shop Attendant
- Kennel Hand
- Cattery Attendant
- Assistant Dog Groomer

COURSE STRUCTURE

YEAR 1	
Work in the animal care industry	ACMGEN201
Complete animal care hygiene routines	ACMGEN202
Feed and water animals	ACMGEN203
Assist in health care of animals	ACMGEN204
Participate in environmentally sustainable work practices	ACMSUS201
Participate in workplace health and safety processes	ACMWH5201
Apply communication skills	BSBCMM211
Source and provide information for animal care needs	ACMGEN205
Provide reception services for an animal care facility	ACMGEN310
Provide general care of domestic dogs	ACMSPE316
Provide general care of domestic cats	ACMSPE317
Bath, dry and brush domestic dogs	ACMGRM201

This is a one year program that requires students to complete additional work away from class.



CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY

Course code: MST20616

LOCATION

Cremorne

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the fashion or fashion-related industries.
- Gives students an introductory overview of fashion design.
- Provides a strong base for future fashion related studies.

FUTURE PATHWAYS

- Diploma of Applied Fashion Design and Merchandising (MST50116)
- Advanced Diploma of Applied Fashion Design and Merchandising (MST60116)

FUTURE CAREER OPPORTUNITIES

- Fashion Designer Patternmaker
- Textile Merchandiser
- Style Forecaster
- Fashion Buyer

COURSE STRUCTURE

YEAR 1	
Work safely	MSMWH5200
Apply quality standards	MSS402051
Draw and interpret a basic sketch	MSTCL2011
Produce a simple textile fabric or product	MSTTX1001
Use a sewing machine for fashion design	MSTFD2006
Provide hand sewing and finishing support	MSTCL2002
Lay up uncomplicated fabrics and lays	MSTCL2020
Produce a simple garment	MSTCL1001
YEAR 2	
Identify design process for fashion designs	MSTFD2005
Work in a team	MSMSUP106
Design and produce a simple garment	MSTFD2001
Prepare design concept for a simple garment	MSTFD3003
Participate in environmentally sustainable work practices	MSMENV272



MICHAELA EDDINGTON
Advanced Diploma of Applied Fashion Design and Merchandising

"Through studying this course, many doors opened up. Not only did I discover my passion and true calling to be a fashion designer, but I managed to get two jobs in fashion which I am ecstatic about."

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL STREAM)

Course code: AUR20720

LOCATION

Docklands

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the automotive or automotive-related industries.
- Provides general knowledge and practical workshop skills in motor mechanics, auto electrical, parts interpreting, light engines and engine reconditioning.

FUTURE PATHWAYS

- Certificate III in Automotive Electrical Technology (AUR30316)*
- Certificate III in Light Vehicle Mechanical Technology (AUR30620)
- Certificate III in Motorcycle Mechanical Technology (AUR30816)*

FUTURE CAREER OPPORTUNITIES

- Motor Mechanic
- Vehicle Serviceperson
- Spare Parts Manager
- Automotive Engineer



CONOR
Automotive

"I've thoroughly enjoyed studying at Kangan Institute. The facility is great. The people are really nice and they know what they're talking about."

YEAR 1	
Follow safe working practices in an automotive workshop	AURASA102
Use and maintain tools and equipment in an automotive workplace	AURTTK102
Communicate effectively in an automotive workplace	AURAF103
Identify automotive electrical systems and components	AURETR103
Identify automotive mechanical systems and components	AURLTA101
Carry out basic vehicle servicing operations	AURTTA127
Remove and replace front suspension springs	AURTTD006
Remove and replace wheel and tyre assemblies	AURTTJ003
Use and maintain basic mechanical measuring devices	AURTTA003
YEAR 2	
Follow environmental and sustainability best practice in an automotive workplace	AURAEA002
Resolve routine problems in an automotive workplace	AURAF104
Operate electrical test equipment	AURETK003
Use and maintain basic mechanical measuring devices	AURTTA003
Dismantle and assemble multi-cylinder four-stroke petrol engines	AURTTE008
Dismantle and assemble conventional manual transmissions	AURTTX012

WORK PLACEMENT

When doing your pre-apprenticeship at Kangan Institute we will connect you to employment opportunities and apprenticeships in the automotive field. All students doing automotive VETDSS are expected to engage in a practical placement and this can be up to 10 days per year.

*Please note this training package is due to be upgraded in 2023. Check the website for up to date info.

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (AUTO BODY STREAM)

Course code: AUR20720

LOCATION

Docklands

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the automotive or automotive-related industries.
- Provides general knowledge and practical workshop skills in spray painting, panel beating and body building.

FUTURE PATHWAYS

- Certificate III in Automotive Body Repair Technology (AUR32120)
- Certificate III in Automotive Refinishing Technology (AUR32416)
- Certificate III in Automotive Manufacturing Technical Operations – Bus, Truck and Trailer (AUM30218)

FUTURE CAREER OPPORTUNITIES

- Panel Beater
- Vehicle Painter
- Vehicle Trimmer
- Windscreen Fitter
- Vehicle Dismantler



JUSTIN
Automotive

"The Automotive Centre of Excellence is an awesome place to learn about the auto industry. It's right in the city and has the equipment that I would be using in real mechanic workshops. I've just finished the Certificate II in Automotive Technology Studies which is also a paint and panel pre-apprenticeship, so I'm hoping to start my full apprenticeship next year."

COURSE STRUCTURE

YEAR 1	
Follow safe working practices in an automotive workshop	AURASA102
Use and maintain tools and equipment in an automotive workplace	AURTTK102
Communicate effectively in an automotive workplace	AURAF103
Identify automotive electrical systems and components	AURETR103
Identify automotive mechanical systems and components	AURLTA101
Clean vehicles	AURVTA005
Carry out basic repairs to vehicle body panels	AURVTN138
Prepare and mask vehicle body panel surfaces	AURVTP132
YEAR 2	
Resolve routine problems in an automotive workplace	AURAF104
Follow environmental and sustainability best practice in an automotive workplace	AURAEA002
Set up and use welding equipment	AURVTW010
Prepare surface and prime repaired body panels	AURVTP129
Remove and realign vehicle body panels	AURVTN041
Clean and polish vehicle paint surfaces	AURVTP008

WORK PLACEMENT

When doing your pre-apprenticeship at Kangan Institute we will connect you to employment opportunities and apprenticeships in the automotive field. All students doing automotive VETDSS are expected to engage in a practical placement and this can be up to 10 days per year.

CERTIFICATE II IN BUILDING AND CONSTRUCTION (CARPENTRY)

Course code: 22338VIC

LOCATION

Broadmeadows

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the building and construction industry.
- Is ideal for students wanting to enter the building and construction industry as apprentice carpenters. Students will gain knowledge and practical skills to work safely in the building and construction industry.

FUTURE PATHWAYS

- Certificate III in Carpentry (CPC30220)
- Certificate IV in Building and Construction (CPC40120)
- Diploma of Building and Construction (CPC50220)

FUTURE CAREER OPPORTUNITIES

- Carpenter
- Joiner
- Construction Worker
- Building Site Administrator
- Project Manager
- Building Inspector

COURSE STRUCTURE

YEAR 1	
Prepare to work safely in the construction industry	CPCCWHS1001
Provide basic emergency life support	HLTAID002
Identify and handle carpentry tools and equipment	VU22022
Apply OHS requirements, policies and procedures in the construction industry	CPCCOHS2001A
Conduct workplace communication	CPCCCM1014A
Carry out measurements and calculations	CPCCCM1015A
Interpret and apply basic plans and drawings	VU22015
Apply basic levelling procedures	CPCCCM2006
Work effectively and sustainably in the construction industry	CPCCCM1012A

YEAR 2	
Perform basic setting out	VU22023
Construct basic sub-floor	VU22024
Construct basic wall frames	VU22025
Construct a basic roof frame	VU22026
Install basic external cladding	VU22027
Install basic window and door frames	VU22028
Carry out basic demolition of timber structures	VU22030
Construct basic formwork for concreting	VU22031
Install interior fixings	VU22029
Prepare for work in the building and construction industry	VU22014
Erect and safely use working platforms	VU22016



ADRIAN

Building & Construction

"Through Kangan Institute, I've gained a lot more knowledge about the building industry and how my life could change through and what direction I can lead myself into. I'm a bit hands-on so I find the building industry more interesting than others because I like creating things. I've built a few saw-horses, a gazebo, garden arbour (through the WorldSkills competition) and wall frames.

I have a job at the moment. I work in domestic building and I love it. I want to run my own business as soon as I finish my apprenticeship. I plan on having my own apprentice and to have people work for me and later on become a full builder.

CERTIFICATE III IN BUSINESS

Course code: BSB30120

LOCATION

Broadmeadows

THIS VET PROGRAM

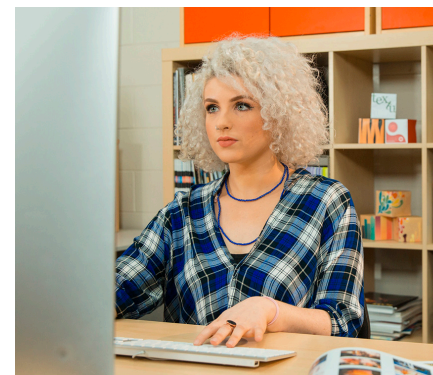
- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects within the business administration industry.
- Provides the basic administrative and computer skills expected from office and administration workers.

FUTURE PATHWAYS

- Certificate IV in Human Resource Management (BSB40420)
- Certificate IV in Real Estate Practice (CPP41419)

FUTURE CAREER OPPORTUNITIES

- Secretary
- Receptionist
- Office Administrator
- Accounts payable
- Accounts receivable
- Information Officer
- Customer Service Officer



COURSE STRUCTURE

YEAR 1	
Support personal wellbeing in the workplace	BSBPEF201
Participate in sustainable work practices	BSBSUS211
Use inclusive work practices	BSBTWK301
Assist with maintaining workplace safety	BSBWHS311
Apply critical thinking skills in a team environment	BSBCRT311
YEAR 2	
Engage in workplace communication	BSBXCM301
Design and produce business documents	BSBTEC301
Write simple documents	BSBWRT311
Organise personal work priorities	BSBPEF301

CERTIFICATE II IN ELECTROTECHNOLOGY**Course code: 22499VIC****LOCATION**

Broadmeadows

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the electrical or electrical-related industries.
- Enables participants to identify and use a range of components, accessories, materials, tools, equipment and technologies in electrical work.

FUTURE PATHWAYS

- Certificate III in Electrotechnology – Systems Electrician (UEE30811)

FUTURE CAREER OPPORTUNITIES

- Electrician
- Electrical Trade Worker

**COURSE STRUCTURE**

YEAR 1	
Use of routine equipment/plant/technologies in an energy sector	UEENEEE141A
Prepare to work safely in the construction industry	CPCCWHS1001
Apply occupational health and safety regulations, codes and practices in the workplace	UEENEEE101A
Attach cords and plugs to electrical equipment for connection to a single phase 230 volt supply	UEENEEP024A
Use test instruments in the electrotechnology industry	VU22671
Solve problems in ELV single path circuits	UEENEEE103A
Perform intermediate engineering computations	VU22333
YEAR 2	
Fabricate, assemble and dismantle utilities industry components	UEENEEE102A
Fix and secure electrotechnology equipment	UEENEEE105A
Carry out basic network cabling for extra low voltage	VU22673
Carry out basic Electrotechnology project	VU22672
Install a sustainable extra low voltage energy power system	VU21544

Please note that students will receive a partial completion of the certificate and not the whole Certificate II in Electrotechnology.

Students completing this course will receive a Statement of Attainment listing completed units.

CERTIFICATE II IN ENGINEERING STUDIES**Course code: 22470VIC****LOCATION**

Broadmeadows

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the engineering industry.
- Equips participants with comprehensive skills and knowledge to work in steel and metal industries by introducing computer use in relation to engineering work, use of hand and power tools, engineering science, fabrication techniques and quality concepts.

FUTURE PATHWAYS

- Certificate III in Engineering – Mechanical Trade (MEM30219)
- Certificate III in Engineering – Fabrication Trade (Heavy) (MEM30319)
- Certificate IV in Engineering (MEM40105)*

FUTURE CAREER OPPORTUNITIES

- Fitting and Turning Tradesperson
- Heavy Fabrication (Boilermaker) Tradesperson
- Light Fabrication (Sheetmetal) Tradesperson
- Welder
- Tool Maker

COURSE STRUCTURE

YEAR 1	
Apply principles of Occupational Health and Safety in work environment	MEM13014A
Use hand tools	MEM18001C
Use power tools/hand held operation	MEM18002B
Report on a range of sectors in the manufacturing, engineering and related industries	VU22329
Select and interpret drawings and prepare three dimensional (3D) sketches and drawings	VU22330
Perform basic machining processes	VU22331
Perform basic fabrication techniques	VU22332
Perform metal fabrication operations (elective)	VU22336
YEAR 2	
Produce basic engineering components and products using fabrication and machining operations (elective)	VU22334
Undertake a basic engineering project	MEMPE006A
Perform basic welding and thermal cutting processes to fabricate engineering structures	VU22333
Perform intermediate engineering computations (elective)	VU22333

*Please note this training package is due to be upgraded in 2023. Check the website for up to date info.



CERTIFICATE II IN SALON ASSISTANT (HAIR)

Course code: SHB20216

LOCATION

Cremorne

THIS VET PROGRAM

- Provides participants with the knowledge and skills to work in the hairdressing industry, providing students with genuine hands-on experience with clients in our salon on campus.
- Students will learn how to interact with customers professionally and follow workplace health and safety procedures.

FUTURE PATHWAYS

- Certificate III in Hairdressing (SHB30416)
- Certificate III in Barbering (SHB30516)

FUTURE CAREER OPPORTUNITIES

- Salon Assistant
- Stylist
- Hairdresser
- Barber



COURSE STRUCTURE

YEAR 1*	
Contribute to health and safety of self and others	BSBWHS201
Provide shampoo and basin services	SHBHBAS001
Dry hair to shape	SHBHDES001
Maintain and organise tools, equipment and work areas	SHBHIND001
Conduct salon financial transactions	SHBXCCS001
Greet and prepare clients for salon services	SHBXCCS003
Comply with organisational requirements within a personal services environment	SHBXIND001
Communicate as part of a salon team	SHBXIND002
Provide head, neck and shoulder massages for relaxation	SHBHBAS002
Braid hair	SHBHDES002
Receive and handle stock	SIRXINV001
Sell to the retail customer	SIRXSLS001

*This program is completed in 1 year at Cremorne.

CERTIFICATE III IN MAKEUP

Course code: SHB30221

LOCATION

Cremorne

THIS VET PROGRAM

- Provides participants with the knowledge and skills to work as a makeup artist to design and apply makeup for a range of purposes and occasions across the beauty, fashion, media and entertainment industries.

FUTURE PATHWAYS

- Certificate III in Beauty Services (SHB30121)
- Certificate III in Hairdressing (SHB50121)

FUTURE CAREER OPPORTUNITIES

- Makeup Consultant
- Makeup Artist
- Beauty Advisor
- Beauty Consultant



COURSE STRUCTURE

YEAR 1 AND YEAR 2	
Design and apply make-up	SHBBMUP009
Design and apply make-up for photography	SHBBMUP010
Design and apply creative make-up	SHBBMUP013
Research and apply beauty industry information	SHBBRES003
Provide salon services to clients	SHBXCCS008
Comply with organisational requirements within a personal services environment	SHBXIND003
Apply safe hygiene, health and work practices	SHBXWHS003
Maintain ethical and professional standards when using social media and online platforms	SIRXOSM002
Apply cosmetic tanning products	SHBBBOS007
Advise on beauty products and services	SHBBCCS005
Provide lash and brow services	SHBBFAS004
Maintain infection control standards	SHBBINF002
Conduct salon financial transactions	SHBXCCS007
Create storyboards	CUAPPM407
Greet and Prepare Clients for salon services	SHBXCCS003

CERTIFICATE II IN KITCHEN OPERATIONS

Course code: SIT20416*

LOCATION

Broadmeadows

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the cookery or catering industries, or moving forward into an apprenticeship.

FUTURE PATHWAYS

- Certificate III in Commercial Cookery (SIT30816)

FUTURE CAREER OPPORTUNITIES

- Chef / Cook
- Café Attendant
- Catering Assistant
- Food and Beverage Attendant
- Hotel / Motel Assistant
- Casual Event Staff
- Canteen Operator
- Food Truck Entrepreneur



COURSE STRUCTURE

YEAR 1	
Work effectively with others	BSBWOR203
Use food preparation equipment	SITHCCC001
Prepare and present simple dishes	SITHCCC002
Prepare dishes using basic methods of cookery	SITHCCC005
Source and use information on the hospitality industry	SITHIND002
Clean kitchen premises and equipment	SITHKOP001
Use hygienic practices for food safety	SITXFSA001
Maintain the quality of perishable items	SITXINV002
Participate in safe work practices	SITXWHS001
YEAR 2	
Prepare appetisers and salads	SITHCCC006
Prepare stocks, sauces and soups	SITHCCC007
Prepare vegetables, fruits, eggs and farinaceous dishes	SITHCCC008
Prepare poultry dishes	SITHCCC0012
Use hospitality skills effectively	SITHCCC011

This program is VCAA approved and can be scored and assessed to contribute to a student's ATAR score. This program may require students to participate in class or functions outside of school hours (with notice).

This program may require a work placement component completing shifts in a local workplace to complete service periods requirements.

*Please note this training package is due to be upgraded in 2023. Check the website for up to date info.

CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY

Course code: ICT30120

LOCATION

Broadmeadows

THIS VET PROGRAM

- Provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the information technology or information technology-related industries.
- Provides general skills and knowledge of technical functions and workplace activities within the information and communications technology (ICT) field. This includes technical support, network administration, web technologies, software applications and digital media technologies.

FUTURE PATHWAYS

- Certificate IV in Information Technology (ICT40120)
- Diploma of Information Technology (ICT50220)
- Advanced Diploma of Information Technology (ICT60220)

FUTURE CAREER OPPORTUNITIES

- Word Processing Operator
- Data Processing Operator
- Information Technology Support Technician
- Information Technology Manager
- Network Manager Database Administrator
- Computer Programmer

COURSE STRUCTURE

YEAR 1	
Develop and extend critical and creative thinking	BSBCRT301
Securely manage personally identifiable information and workplace information	BSBXCS303
Work in a team	BSBXTW301
Apply introductory programming techniques	ICTPRG302
Produce digital images for the web	ICTWEB305
YEAR 2	
Identify IP, ethics and privacy policies in ICT	ICTICT313
Provide basic system administration	ICTSAS304
Maintain and prepare ICT equipment and software	ICTSAS309
Provide ICT advice to clients	ICTSAS305
Install, configure and secure a small office or home office	ICTSAS310

This is a partial completion of the Certificate III in Information, Digital Media and Technology (ICT30120)

Students completing this course will receive a Statement of Attainment listing completed units. This program can be score assessed and contribute to a student's ATAR score.



CERTIFICATE II IN PLUMBING

Course code: 22569VIC

LOCATION

Broadmeadows

THIS VET PROGRAM

- Will prepare the participant for employment in the plumbing trade.
- Enhances employment prospects by providing the required skills and knowledge.
- Develops a participant's social and personal skills as they apply to the workplace.

FUTURE PATHWAYS

- Certificate III in Plumbing (CPC32413)*

FUTURE CAREER OPPORTUNITIES

- Apprentice Plumber
- Plumber
- Gasfitter
- Roof Plumber
- Business Owner



COURSE STRUCTURE

YEAR 1	
Write simple documents	BSBWRT311
Apply WHS requirements, policies and procedures in the construction industry	CPCCWHS2001
Apply basic sheet metal practices	VU23046
Fabricate simple plumbing pipe systems	VU23048
Use basic plumbing hand tools	VU23054
YEAR 2	
Read and interpret plans and specifications	CPCCCM2001
Produce technical drawings	CUAACD303
Use and apply basic levelling equipment for plumbing	VU23052
Use basic power tools	VU23055
Use plumbing pipes, fittings and fixtures to simulate plumbing installations	VU23056
Prepare to work safely in the construction industry	CPCCWHS1001
Apply basic sheet metal practices	VU23046
Fabricate simple plumbing pipe systems	VU23048

Please note that students will receive a partial completion of the certificate and not the whole Certificate II in Plumbing. Students completing this course will receive a Statement of Attainment listing completed units.

*Please note this training package is due to be upgraded in 2023. Check the website for up to date info.



CAMPUSES

BROADMEADOWS CAMPUS

Pearcedale Parade

CREMORNE CAMPUS

85 Cremorne Street

DOCKLANDS CAMPUS

1 Batmans Hill Drive

ESSENDON CAMPUS

38 Buckley Street

NEED MORE INFO?

We have services providing
you the support that you need

NEXT STEP

kangan.edu.au/your-options/next-step

SKILLS & JOBS CENTRE

skillsandjobs.com.au

EMPLOYMENT CENTRE

kangan.edu.au/employment-centre

The information in this publication is correct at the time of release (July 2022).

Every effort has been made to ensure details are correct and accurate, however Kangan Institute reserves the right to change information with respect to course costs, timing and selection criteria without notice. Conduct of courses and service offerings are dependent on student numbers and sufficient funding.

Some or all of this training is delivered with Victorian and Commonwealth Government funding.

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